





TOURNAMENT VOLUNTEER HANDBOOK

- January 25 - 28, 2023 -





Dear 2023 Farmers Insurance Open Volunteers,

Thank you for your giving your time and energy in support of the 2023 Farmers Insurance Open.

I'm sure many of you, like myself, look forward to January each year in anticipation of what this tournament has come to mean to our community – the top players in the game descending upon the picturesque cliffs of Torrey Pines surrounded by fans from all 50 states and several countries.

It is because of this tournament that the Century Club can showcase San Diego to an international audience, generate revenue for the city, and make a difference in our community by creating programs that benefit at-risk and underserved youth charities.

It is because of YOU that this tournament exists and allows each of us to give back in a fun, meaningful way.

Thank you. Thank you for everything.

Whether you have been doing this for years or this is your first time volunteering, whether you live locally or join us from elsewhere, we appreciate your efforts in putting on a world-class event to better our community.

Jeff Posner 2023 Chairperson Century Club of San Diego

OUR COMMUNITY PARTNERS



















WHAT MAKES A GREAT VOLUNTEER?

- Be respectful and courteous of all players, spectators, and fellow volunteers.
- Provide excellent customer service to all guests. Don't be afraid to smile and give everyone a warm San Diego welcome!
- Always be punctual and arrive ready to work.
- Be in proper dress code. Your uniform sets you apart from the thousands of spectators.
- Be responsible and have fun!

QUICK GUIDE

The back of every credential has a QR code that links the tournament website with quick links to the most fanrequested info. If asked a question and you prefer, you can have the fan scan the back of your credential to pull up pairings, course maps, Ticketmaster account access, or to download the FIO app.

VOLUNTEER APPRECIATION TOWER

Be sure to check out our Volunteer Appreciation Tower near 9 Tee and the Glider Rider stop where we celebrate our longtime volunteers by honoring the number of years they have worked in support of the tournament. Thank you to each and every one of you who continue to give their time year in and year out.

2023 COMMITTEE CHAIRS

Thank you to all our Committee Chairs who work so hard recruiting, scheduling, and making sure their committees have everything they need to be successful. We appreciate you!

COMMITTEE	VOLUNTEER
Caddie Services	Brian Duncan – Caddie Master
	Neil Cadwallader – Assistant Caddie Master
Competition Support: LBO & Spotters	Don Branagan
Competition Support: Scorers	Kris Rollin
	Christopher Ward
Competition Support: Spotters	Dee Jones
	Ronnie O'Bard
Gallery Management	Gregg Lawless
	Mark Ward
Guest Services	Rick Toman
	Suzanne Toman
Hospitality Services	Rex Wicker
	James Nehf
Media Services	Ted Vickey
Player Services	Barbara McDonald
	Beverly Weeding
Player On-Course Shuttles	Terry Donnell
	Jim Hollarn
Standard Bearers	John Collins
Starters	Tony Perez
Ticket Services/Admissions	Joyce Gay
	Patrick Gay



ADA VIEWING

The best views for those guests who may have mobility challenges include:

- Holes with relatively flat tees: South Course: 1, 14, 15 & 16
- Holes with relatively flat greens: South Course: 8, 14, 15, 16 & 17

ALCOHOL POLICY

Consumption of alcoholic beverages while on duty is PROHIBITED. Volunteers are discouraged from drinking in public areas while in uniform/wearing volunteer credential.

<u>ATMS</u>

No ATMs will be on premises. We are a cashless event. Please be prepared for this.

ATTRACTIONS

East Entrance

Located adjacent to the Hilton Torrey Pines, the East Entrance is the primary entrance for spectators to enter the tournament. Once inside the tournament gates, fans are near 18 Fairway.

• **Mastercard® Chair Rentals:** Enjoy Torrey in style and rent a chair while you relax and take in all the action. Chairs are available for \$10 at the Mastercard tent near the East Entrance while supplies last.

South Entrance

Enjoy these stops right when you walk in through the main entrance.

- Ticket Services: Open daily at 8 am to assist with any ticketing questions or needs.
- The Michelob ULTRA Build-a-Bar: Enjoy a beer with a view at this pop-up bar with seating.
- Farmers® Mobile Claims Center: When disaster strikes, Farmers is often there with the Mobile Claims Center (MCC) to help customers and communities.
- **Glider Rider presented by ServiceMaster:** An interior shuttle loop will operate each Tournament day and help less mobile guests to more easily traverse the course.
- Uber and Rideshare: The only place on course, for rideshare pick up and drop off.

SERVPRO Fan Village

Located at the convergence of three holes: behind the 15th green, adjacent to the 17th fairway, and a few hundred feet from the 18th tee. The SERVPRO Fan Village is the epicenter of action and showcases areas like:

- The Michelob ULTRA 2.0 Build-a-Bar: Enjoy a beer with a view at this pop-up bar with seating and raised view deck.
- The Michelob ULTRA Build-a-Bar: Enjoy a beer with a view at this pop-up bar with seating.
- Official Merchandise Tent: Shop all Official Tournament gear and buy an official Farmers Insurance Open "Keep Calm & Torrey On" quiet paddle. All proceeds benefit at-risk youth charitable organizations!
- Olukai Retail: Experience a footwear that combines durability for the waterman, ocean lifestyle, and a brand that has strong values and roots with style, comfort, and craftsmanship.
- Tito's at the Turn: Enjoy a host of cocktails made with Tito's Handmade Vodka and access to open seating
- **Toyota Tent:** Discover the possibilities and check out the 2023 fleet of Toyota vehicles, up close and personal.
- **Concessions & Picnic Benches:** Grab a seat and enjoy a variety of concessions including Dang Brother Pizza & Single Fin Poke stand.



The Grove

Located between the 7th and 18th fairways. The Grove is full of cozy lawn seating, picnic benches and views of the green. It's the perfect place to sit after grabbing your favorite beverage or snack from our concessions & beverage vendors. Be sure to visit our specialty cocktail lounges throughout the day to wet your whistle and satisfy your cocktail cravings.

- **Tito's Stillhouse Lounge:** Serving up an array of signature cocktails including the Tito's Mulligan Mary and Tito's Transfusion.
- **Dobel Tequila Lounge:** Serving up an array of tantalizing tequila cocktails including the Dobel Fairway Margarita and Dobel Ace Paloma.
- **Concessions + Express Concessions + Picnic Benches:** Grab a seat after perusing the walkthrough concessions stand where you can select from an array of beer, seltzers, non-alcoholic beverages, snacks, hot dogs, wraps, and more.

Vantage Point

Located near the 1st tee and the 18th hole of the South Course. This area has a little of something for everyone.

- **Practice Putting Green:** Gather around the Practice Putting Green area to catch a glimpse of the pros as they prepare to play their round at Torrey.
- Autograph Area: Stop by the Autograph Area for your chance to snag a special souvenir: an autograph from your favorite player post-round.
- **Torrey Pines Golf Shop:** Visit the Golf Shop at Torrey Pines to buy Official Tournament merchandise for yourself, clients, friends, or family.

AUTOGRAPHS

Per the PGA TOUR, requesting autographs is reserved for youth 15 and under. Volunteers should <u>never</u> ask players for autographs. Your credential will be confiscated, and you will be asked to vacate the course. Autographs must be obtained within the designated Autograph Area located at the first tee.

BROADCAST SCHEDULE - All times are local – Pacific Standard Time (PST)

Wednesday, January 25th– First Round

- 12:00 p.m. 4:00p.m. Golf Channel Thursday, January 26th – Second Round
 - 12:00 p.m. 4:00 p.m. Golf Channel

Friday, January 27th – Third Round

- 12:00 p.m. 2:00 p.m. Golf Channel
- 2:00 p.m. 5:00 p.m. CBS
- Saturday, January 28th Final Round
 - 11:30 a.m. 1:30 p.m. Golf Channel
 - 1:30 p.m. 5:00 p.m. CBS

CAMERAS

Cameras are **NOT** permitted on the course.

CELL PHONES (MOBILE DEVICE POLICY)

- Devices must always be on silent; flash may not be used.
- Devices may be used to capture video, audio, and photos (content) in all areas throughout tournament week.
- Content may be used for personal purposes (e.g., personal social media); no commercial use.
- No live streaming or real-time coverage (e.g., no shot-by-shot coverage).
- Data use (e.g., texting) is permitted in all areas throughout tournament week.
- Phone calls are allowed only in designated areas.



- Please be respectful of play and do not interfere with players, caddies, or media.
- All posted signage and instructions from tournament staff must be observed.
- Failure to comply with this policy may result in the revocation of your credential.

CHAIR RENTALS

Chairs are available for \$10 at the Mastercard tent near the East Entrance while supplies last.

COURSE EVACUATION

When severe weather is imminent, a single horn blast will sound on the golf course. This means players must immediately suspend play. Most likely, we would have play suspended due to a non-threatening situation like the course being unplayable. You will hear three consecutive horn blasts sound which identify play is suspended but, players have the option to complete the hole. All players have been instructed to go to the pre-staged evacuation vans on the golf course, near their playing areas.

All other on-course volunteers should evacuate the course by seeking shelter in the area closest to their assignment: Cart Barn (near Pro Shop) or Volunteer Check-In. Please hold in place until notified by your chairman. In case of a course evacuation, the Tournament Staff will contact Committee Chairmen who will then notify their committee.

DISCOUNTS

Torrey Pines Pro Shop – 20% off discount on all Farmers Insurance Open & Torrey Pines Soft Goods in the Merchandise Tent and Pro Shop. <u>Must</u> show 2023 Volunteer credential. Discount valid January 25-28.

Athleta – 20% off storewide at the Westfield UTC location. Discount valid January 21-23. Then, a 20% discount on specific pre-approved uniform-related pieces. <u>Must</u> show 2023 Volunteer credential. Discount valid January 24-28.

TravisMathew – 20% off storewide at the Westfield UTC location. <u>Must</u> show 2023 Volunteer credential <u>OR</u> discount voucher (distributed at Volunteer training on January 21). Discount valid January 24-28.

FIRST AID

The medical trailer is located on the South Course, between 9 Green and 15 Tee.

If you are the first person to encounter an emergency, you should use the following procedures:

- Stay calm and ask for assistance from other volunteers or nearby spectators who may have witnessed the medical emergency.
- Seek tournament personnel equipped with radios. Provide your location and ask for immediate help.
- Assist the medical team in completing an incident report.

First Aid Kits can be found in the following locations: South and East Entrances and Volunteer Check-In.

FOOD & CONCESSIONS (VOLUNTEER)

BREAKFAST – Light continental breakfast will be provided in Volunteer Dining. Breakfast is first come, first served.

GRAB N' GO SNACKS – will be provided in Volunteer Dining throughout the day. An assortment of granola bars, whole fruit, trail mix, etc. will be available to take on-course.

To ensure we have enough for all volunteers, including those arriving for late-starting shifts, please only take enough for yourself. We thank you for your understanding!

LUNCH – Electronic concession stand voucher or Box Lunch will be provided during your assigned shift (varies by committee).

CONCESSION STAND VOUCHERS (sent via Text Message) Valid for the following: One Concession Entrée, Chips, Dessert Item, and a Beverage (Soda OR Water).

Entrée Options Include*: Burger (Beef/Veggie), Hot Dog, Turkey Wrap

*Not all entrée options are available at every concession stand. See Tournament Guide for concessions list.

GLIDER RIDER PRESENTED BY SERVICEMASTER

An interior shuttle loop will operate each Tournament Day to help less mobile guests to more easily traverse the course. Through our partnership with Free Ride, an established consumer shuttle service, guests will be able to utilize safe, comfortable six-passenger shuttles running in a constant loop. The route will feature a total of four stops on Wednesday and Thursday and then concentrate on three stops Friday and Saturday when all activity shifts solely to the South Course at Torrey Pines.

Please note that wheelchairs and walkers are not allowed on the Glider Rider.

GUEST SERVICES

Guest Services Tents (Information Booths) are located at the East Entrance & the South Entrance.

INCLEMENT WEATHER POLICY

Please do not assume that play will be canceled if it rains. Continue to report for your assigned duty unless noted otherwise. Weather updates will be posted on the Tournament Website, our social media accounts (Facebook and Twitter), and on the Farmers Insurance Open App. As well, all Committee Chairpersons will receive any update.



FARMERSOPEN

LOST & FOUND

Lost and found items should be taken to one of three locations: Guest Services at either the South Entrance or East Entrance, or the Tournament Office. Throughout the day, all items will be taken to the Tournament Office and logged. If a fan is looking for their lost item, please direct them to the nearest of the three locations. Guests can also call the Tournament Office at (858) 886-4653.



MEDIA CENTER

Located in the Hilton La Jolla Torrey Pines in the Fairway One Ballroom. Entry is restricted to working press with proper credentials only.

MERCHANDISE TENT

Merchandise tent is in the SERVPRO Fan Village.

ON-SITE GUIDELINES



ADDITIONAL PERMITTED ITEMS

- Umbrellas without sleeve
- Personal bags not exceeding 6" × 6"
- Clear plastic, vinyl or other carry items not exceeding 12" x 6" x 12"
- A one-gallon clear resealable plastic bag
- Phones, tablets, and PDAs MUST be on Silent mode and adhere to TOUR's Mobile Device Policy
- Collapsible chairs, without chair bags

THANK YOU FOR VOLUNTEERING



- Medically necessary supplies, strollers, small diaper bags, plastic baby bottles, and other necessary baby supplies (infant must be with carrier) items subject to search
- Binoculars without binocular case

ADDITIONAL PROHIBITED ITEMS

- No prohibited items will be permitted on any shuttle
- No backpacks (Except for pre-approved clear backpack provided to all volunteers)
- No glass cups or bottles of any kind except for medical or infant needs
- No computers, laptops, laser pointers, poles, or rods
- No chair bags, seat cushions, lounge, or oversized chairs
- No pets except for service animals
- No video cameras or selfie-sticks permitted at any time
- No radios, televisions, or other noise producing items
- No whistles, horns, or noise makers
- No posters, signs, or banners
- No coolers of any kind, fireworks, illegal substances, knives, firearms, or weapons of any nature
- No alcoholic beverages may enter or leave the Tournament
- No other items deemed unlawful or dangerous by the PGA TOUR/ Tournament Security Officials

<u>PARKING (FANS)</u> Bicycle Parking – FREE

10950 N Torrey Pines Rd., San Diego 92037 Must register in advance by securing a parking pass from Farmers Insurance Open website.

Public parking options are: (must be purchased in advance; no on-site sales)

Wednesday, Thursday & Friday:

-Del Mar Fairgrounds: \$35, 1 pass per car, includes shuttle ride 322 Via De La Valle, Solana Beach 92075

Wednesday & Thursday:

Parking opens at 7:30 am | First shuttle runs at 8:00 am Last shuttle runs at 6:00 pm | Lot closes at 6:30 pm

Friday:

Parking opens at 8:00 am | First shuttle runs at 8:30 am Last shuttle runs at 6:00 pm | Lot closes at 6:30 pm

-Sanford Consortium: \$60, 1 pass per car, no shuttle needed since lot is adjacent to course 2880 Torrey Pines Scenic Dr., La Jolla 92037

<u>Wednesday | Thursday:</u> Parking opens at 8:00 am | Lot closes at 6:00 pm <u>Friday:</u> Parking opens at 8:30 am | Lot closes at 6:00 pm

-Hilton Valet: Wednesday \$75, Thursday & Friday \$95, 1 pass per car 10950 N Torrey Pines Dr., La Jolla, CA 92037

-ADA: \$60, 1 pass per car, must call ticket office to purchase (858) 886-4653 ext. 105



Saturday:

Sanford Consortium: \$60, 1 pass per car, no shuttle needed since lot is adjacent to course 2880 Torrey Pines Scenic Dr., La Jolla 92037

Saturday: Parking opens at 8:30 am | Lot closes at 6:00 pm

Hilton Valet: \$115, 1 pass per car 10950 N Torrey Pines Dr., La Jolla, CA 92037

ADA: \$60, 1 pass per car, must call ticket office to purchase (858) 886-4653 ext. 105

Scripps A: \$70, 1 pass per car, no shuttles needed since lot is adjacent to course 10820 N Torrey Pines Rd., La Jolla 92037

Saturday: Parking opens at 8:30 am | Lot closes at 6:00 pm

Scripps B: \$60, I pass per car, no shuttles needed since lot is adjacent to course 3506 Cray Ct., La Jolla 92037

Saturday: Parking opens at 8:30 am | Lot closes at 6:00 pm

PARKING & SHUTTLE (VOLUNTEERS)

Monday, January 23, Tuesday, January 24, & Sunday, January 29 Location: Torrey Pines Gliderport for working volunteers or uniform pick-up. Volunteer credential is your parking pass – barcode will be scanned at the entrance to the lot

Wednesday, January 25 – Saturday, January 28

Location: 4315 La Jolla Village Drive, San Diego, CA 92122 (For GPS purposes) This is the address closest to designated parking area and the entrance you will be using on La Jolla Village Drive.

Designated parking for volunteers will be located on the top level of the Ocean Garage with additional overflow parking available on the top level of the Sunset Garage. You will be directed to overflow parking if needed.

Exit Ticket: Volunteers will receive a validated parking ticket when you exit the shuttle. This is the ONLY ticket you need to input into the validation machine when exiting the parking area. If you have any issues, please press the Call Button on the ticket machine and let them know you are a Farmers Insurance Open Volunteer.

Shuttle Hours of Operations:

Wednesday, Jan. 25th: Parking lot opens 5:15 a.m. | First Shuttle 5:45 a.m. | Last Shuttle 7:00 p.m. Thursday, Jan. 26th: Parking lot opens 5:15 a.m. | First Shuttle 5:45 a.m. | Last Shuttle 7:00 p.m. Friday, Jan. 27th: Parking lot opens 6:15 a.m. | First Shuttle 6:45 a.m. | Last Shuttle 6:45 p.m. Saturday, Jan. 28th: Parking lot opens 6:15 a.m. | First Shuttle 6:45 a.m. | Last Shuttle 6:45 p.m.

PHONE CHARGING LOCATIONS

Phone chargers are located at the South Entrance and the 15th green (SERVPRO Fan Village) where all spectators can rent a phone charger for \$15 for a daily rental. An additional \$45 will be charged if the charger is not returned before the end of the day.



RADIOS AND CARTS

When using carts and radios, volunteers should use caution as to not interfere with players in any manner. No Cart Zones are enforced Wednesday - Saturday. Use of carts should be held to a bare minimum during play. Please avoid using congested areas or areas adjacent to golfers.

RE-ENTRY POLICY

There is no re-entry allowed for fans.

RESTROOMS

North Course:

- 1st green
- 2/5 fairway
- 14th green

South Course:

- 2nd tee
- 6th fairway
- 8th green (Tito's/Dobel)
- 14th tee
- 15th green (SERVPRO Fan Village)
- 18th fairway

RIDE SHARE

Due to limited parking options, we highly recommend the use of ridesharing services transportation to and from the tournament. The Ridesharing Lounge is located at the Gliderport entrance.

SCHEDULE OF EVENTS MONDAY, JANUARY 23 & TUESDAY, JANUARY 24 - Course Closed to the Public

WEDNESDAY, JANUARY 25 - Opening Day Presented by Michelob Ultra

8:30 a.m. - Gates Open 9:00 a.m. - Opening Round, North and South Courses* 9:30 a.m. - Hospitality Venues Open

THURSDAY, JANUARY 26

8:30 a.m. - Gates Open9:00 a.m. - Second Round, North and South Courses*9:30 a.m. - Hospitality Venues Open

FRIDAY, JANUARY 27

9:00 a.m. - Gates Open 9:30 a.m. - Third Round, South Course* 10:00 a.m. - Hospitality Venues Open

SATURDAY, JANUARY 28

9:00 a.m. - Gates Open 9:30 a.m. - Final Round, South Course* 10:00 a.m. - Hospitality Venues Open After Play - Awards Ceremony, 18 Green South *Tee Times are subject to change. Visit FarmersInsuranceOpen.com for up-to-date information.



SCOOTER/WHEELCHAIR RENTALS

We do not have scooter rentals on-site. For those fans, needing to rent a motorized scooter or wheelchair, we recommend securing your rental via Scootaround, Inc. where a scooter or wheelchair could be delivered to a residence or hotel.

SECURITY POLICY & ENTRY PROTOCOLS

Per the PGA TOUR, every Guest and volunteer will have their credential scanned, approved bag checked, and be wanded at every entrance on property. We are committed to provide a safe and fun environment for all our guests and appreciate your patience and understanding.

SMOKING

As an event on City property, smoking (including but not limited to: cigarettes, cigars, vape devices) is not allowed at any time.

TICKET INFORMATON

The tournament is 100% mobile ticket entry; printouts of tickets will not be accepted at the gates. Present the barcode on your mobile devices to be scanned at the tournament entry. If they have an upgraded ticket, they will present their phone again to enter the respective venue and provided a wristband for the remainder of the day.

Any questions about viewing, transferring, or adding tickets, please direct them to the Farmers Insurance Open website under the Digital Ticket Guide.

TICKET SERVICES

Ticket Services Tents are located inside of the South Entrance located off Torrey Pines Scenic Drive, and at the East Entrance. Hours (Wednesday – Saturday): Opens at 8:00 a.m. & closes at 3:00 p.m. everyday

TOURNAMENT APP

The Farmers Insurance Open app serves as the go-to for all on-site information from a fan experience perspective. The app is available for download at the Apple or Android Store.

TOURNAMENT OFFICE

The Tournament office can be reached at (858) 886-4653.

TOURNAMENT OVERVIEW

FORMAT: 18 Holes, Wednesday — Saturday Wednesday, Jan. 25 (First Round) - both South and North Courses are used Thursday, Jan. 26 (Second Round) - both South and North Courses are used

Note: A cut will be made after completion of Thursday's round reducing the field to the top 65 and ties.

Friday, Jan. 27 (Third Round) - South Course only Saturday, Jan. 28 (Final Round) - South Course only

Playoff: Sudden death starting at the 18th hole, then 16th, 17th, and 18th – Subject to change

Professional Payouts: \$8.4 Million | Winner - \$1,566,000 FedEx Cup Points for Winner: 500

DEFENDING CHAMPION: Luke List

NOTABLE PREVIOUS WINNERS INCLUDE: Arnold Palmer, Jack Nicklaus, Gary Player, Tom Watson, Johnny

THANK YOU FOR VOLUNTEERING



Miller, Phil Mickelson, John Daly, Davis Love III, Tiger Woods, Bubba Watson

VENUES

The following venues require a specific ticket to access:

- Torrey Pines Suites on 18
- Torrey Pines Suites on 17
- Canyon Club on 17
- Skyboxes on 16
- Cabanas on 15
- Farmers Cares Club on 14
- Patriots' Outpost on 13
- ULTRA Zone on 9 (21+ only)

Both venues on 8 Green, Tito's Stillhouse Lounge and Dobel's Lounge, are open to the public.

VOLUNTEER CHECK-IN

CHECK-IN PROCESS

The following committees will check into Fairway One Ballroom in the Hilton, which is just north of the 9 Tee Pad for their shifts: Comp Support: LBO, Scorers and Spotters; Standard Bearers, Hospitality Services, Gallery Management Office Staff, Evacuation Team, and Hole Captains. Volunteers are encouraged to check in and then exit the ballroom to accommodate others.

All other committees/volunteers will continue to check in at their typical location, i.e., Player On-Course Shuttles will check in at the Player Shuttle Trailor located in the golf course parking lot.

Please note, that there is no storage of personal items during the tournament. Volunteer Check-in & Dining is for WORKING VOLUNTEERS ONLY on assigned days. No friends or family members are allowed access.

*A pre-approved drawstring backpack will be provided to all volunteer for use during the tournament & is the only backpack that can be used during the tournament.

VOLUNTEER UNIFORMS

All New Volunteers are required to purchase a basic volunteer package. This includes a volunteer jacket, polo shirt, hat, volunteer badge, parking pass, and meals on days you work during tournament week.

To keep everyone coordinated while out on course, we are requesting that volunteers wear:

- Khaki colored pants, skorts, or shorts
- Shorts must be to knee-length
- Sneakers
- White long sleeve shirts underneath volunteer polos are okay
- No cargo style pants or shorts
- No open-toed shoes or sandals
- No jeans

Remember to dress for warmth and layer!